

## DBS Privacy Policy - Applicant Declaration

The **General Data Protection Regulation (GDPR)** (EU) 2016/679 is a regulation in EU law on data protection and privacy for all individuals within the European Union and replaces the 1995 Data Protection Directive. The GDPR aims primarily to give control to citizens and residents over their personal data and to simplify the regulatory environment for international business by unifying the regulation within the EU. It also addresses the export of personal data outside the EU.

To comply with the GDPR legislation the Disclosure and Barring Service has produced a number of privacy policies for applicants that should be read and understood before submitting a DBS application.

In addition to the existing applicant declaration on the DBS application it is now a requirement that the declaration below is completed and returned with the application form in order for the application to be processed. We recommend the employer keeps a copy together with a copy of the application form for at least 3 months from the date of application.

### Privacy Policy- standard / enhanced checks declaration for applicant.

I have read the Standard/Enhanced Check Privacy Policy for applicants available at

<https://www.gov.uk/government/publications/dbs-privacy-policies>

I understand how The DBS will process my personal data and the options available to me for submitting an application.

Name \_\_\_\_\_

Signature \_\_\_\_\_

DBS Application Form Reference Number \_\_\_\_\_

Date \_\_\_\_\_

**To the employer – please ensure a copy of this document is returned together with the application form to Crimecheck and you also retain a copy for at least 3 months for your records.**

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